

**ROSMELLYN SURGERY**  
ALVERTON TERRACE, PENZANCE, CORNWALL, TR18 4JH  
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**Minutes of the meeting of the Rosmellyn Patients' Panel**  
**Held at Rosmellyn Surgery at 6pm on 25<sup>th</sup> April 2017**

|                 |  | <b>ACTION<br/>BY</b>  |
|-----------------|--|---|
| <b>Present:</b> | Liz Berryman (LB) Chair<br>Jan Shearn (JS)<br>Barbara Whittaker (BW)<br>Elizabeth Woodworth (EW)<br>Di Hillage (DH)<br>Lorna Nicholas (LN) Practice Manager<br>Dr Sue Williams (SW) Partner  | Patti Evans (PE) Secretary<br>Peter Levin (PL)<br>Graham Woodworth (GW)<br>Carol Scott (CS)<br>Sharon Gall (SG) |
| <b>1.</b>       | <b>Apologies:</b> None received.   |   |
| <b>2.</b>       | <b>Minutes of the Previous Meeting.</b> The minutes were agreed as a true and accurate record of the previous meeting. As Chair, Liz Berryman requested that she be copied in to any emails regarding agenda items sent to Patti Evans.  | <b>ALL</b>  |
| <b>3.</b>       | <b>PPG email address.</b> DH confirmed that she had arranged the email address <a href="mailto:Rosmellynppg@gmail.com">Rosmellynppg@gmail.com</a> as a group address which she will check and forward to members as necessary. She reported that she had placed a notice on the PPG notice board to this affect. PE thought that it might be a good idea to add that anyone with no access to email could leave their details with reception for forwarding to the chair. LN confirmed that this process could be put into place.  | <b>DH</b>   |
| <b>4.</b>       | <b>Diabetic display.</b> PE confirmed that she had produced a poster regarding diabetic diet and this had been approved by Karen Morris after consultation with the local Diabetes Specialist Nurse, the other surgery nurses and staff. PE passed a copy round. PE said she had also produced a draft booklet with some suggestions and recipes which she had given to Karen for feedback. Some discussion ensued as to how to get this printed and LN said she had the same software and could print the booklet. It is now awaiting feedback from Karen.  |   |
| <b>5.</b>       | <b>Walking Group.</b> LB told those present that the walking group is going well and has about 10 regular members. SW asked how many people could join as a maximum number. LB said another 4/5 people would be welcome. The group not only serves the purpose of encouraging gentle walking but also helps with social isolation as members are making friends within the group.  |   |
| <b>6.</b>       | <b>Update on the New St Clare Surgery.</b> LN reported that the steering group are meeting on Thursday afternoons. There are three contractors in the running and a decision on the contractor should be made mid-June with the ground-breaking commencing week beginning 24 <sup>th</sup> July. It should be a 50 week process, with the surgery hopefully being ready to open on 2 July 2018. At the moment there is an issue with an ecological survey which must take place regarding birds and bats prior to trees being cut down. SW said she was looking into who might be interested in buying Rosmellyn surgery in order to free up funds. It would be more advantageous if it were sold as a domestic property but all avenues were being investigated. PE said that Brighter Smiles Dental currently located at the Lescudjack Centre in Penzance are looking for larger premises in town. Their Head Office is at Truro Health Park, Infirmary Hill, Truro, TR1 2JA <a href="tel:03334050290">0333 405 0290</a> <a href="mailto:smile.together@nhs.net">smile.together@nhs.net</a> |   |

7. **What do the Surgery staff want from the PPG.** SW said that it was uncertain and would be interested to know what skills the members could bring to the surgery. It was suggested that perhaps it would be possible to form informal support groups for various conditions on a regular basis. SW said this could be possible though at present there was little room to accommodate such meetings in the present surgery but rooms could be available after the move to St Clare. As an example it was suggested that a singing group may benefit patients with COPD.

**ACTION: All members to email PE with skills they can offer.**

**ALL**

8. **Petty Cash for sundries** incurred by group members doing projects for the surgery. LN said that this was possible if receipts were provided.

9. **Occasional change of day so that different staff members can attend.** Members present thought this was possible if planned well in advance. LN asked if future meetings could be brought forward to the earlier time of 5:30 pm. This was agreed.

10. **Involvement of PPGs in health and Social Care planning in Cornwall.** The group were informed that a scoping exercise is presently being carried out which is going to all GPs and will be a template encompassing such items as :

- Number of patients
- Opening hours
- Triage arrangements
- How many appointments can be offered per week etc.

LB is part of the team who are going to those GPs to collate the information which will be used in future planning of the health service in the Penwith area.

11. **Any other business.** GW told members that he would circulate information on the Sustainability and Transition plan.

**GW** also said he would do a piece on European funding that will be available until Brexit has been finalised for the next meeting.

**GW**

**The next meeting of the group will be on 18 July at 5.30pm at the Rosmellyn Surgery.**